North Bellmore Library
Telescope Lending Policy

1. The telescope may be checked out to North Bellmore Library patrons who:
   - are 18 years of age or older
   - have an account that is in good standing (no fines or overdue materials in excess of $10.00)
   - sign the “Telescope Borrowing Agreement”

2. The telescope circulates for 7 days and may be reserved through KitKeeper. The late fee is $2/day. Failure to return the telescope on time may result in the inability to borrow it again. Please respect the next patron’s reservation.

3. The telescope must be returned to a staff member at the Circulation Desk at Library. The telescope must not be left unattended at the Circulation Desk or anywhere outside the building. Staff will inspect the telescope kit before checking it in. Please do not return the telescope to any other library.

4. Return all parts of the device and the books included when you bring the telescope back to the library. The complete telescope kit is valued at $338.00 and includes when you bring the telescope back to the library.

   - Orion StarBlast telescope (replacement cost $200)
   - Celestron Zoom Eyepiece and mount (permanently attached to telescope, replacement cost $65.00)
   - National Audubon Society Pocket Guide to Constellations of the Northern Skies (replacement cost: $13)
   - MoonMap (replacement cost $13)
   - Star Target Planisphere (replacement cost $10)
   - Nightwatch spiral guide (replacement cost ($30)
   - 1 tote for guides, etc. (replacement cost: $10).

   If the telescope is damaged or lost, a fee will be determined based on the cost of replacement/repair and will be charged to the patron.

5. Children under age 18 must be supervised by an adult while using the telescope.

   - The borrower is responsible for reading the instruction manual for the proper care and use of the telescope; the Library will not be held liable for any injuries related to the use of the telescope.
   - Never look directly at the sun through the telescope or its finder scope – even for an instant – as permanent eye damage can result.
   - Do not wipe or clean the lens. There is a protective coating that will be damaged if touched.
   - Do not point the telescope at the sun, as parts will melt.

6. Any situation not covered by this policy will be reviewed and acted upon by the library director.

Approved by the Library Board on December __, 2019.

**CAUTION: NEVER LOOK AT THE SUN WHILE USING THE TELESCOPE; DOING THIS CAN BLIND THE USER. THE LIBRARY IS NOT RESPONSIBLE FOR ANY DAMAGES RELATED TO THE USE OF THE TELESCOPE.**

Initial Here *:
North Bellmore Library
Telescope Borrowing Agreement

I agree that by checking out an Orion StarBlast telescope from the North Bellmore Library that I am assuming responsibility for any damage, loss or theft of the device while it is checked out to me. If the telescope and/or its accompanying items are damaged or lost I will pay the replacement fees. I acknowledge that the use of the telescope kit is restricted to me and those under my direct supervision.

My signature below indicates that I have read and agreed to the terms of the North Bellmore Library Telescope Circulation Policy and the Telescope Borrowing Agreement.

Print Name:
Date:
Phone #:
Signature

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