ATTENDANCE
Mr. Thomas Vaughn
Mr. Brandon Gimpelman
Mrs. Laurie Henneborn
Mrs. Barbara Fillios
Mr. Ralph Esposito
Mrs. Jessica Tymecki
Mrs. Susan LaBarbera

GUESTS
None

AGENDA
A. Roll Call
B. Approval of Minutes of Wednesday, September 30, 2020
C. Correspondence
D. Report of Director for October, 2020
E. Approval of Financial Reports for September, 2020
F. Approval of the Bill Payments of September 19 – October 9, 2020 & October 10 – October 22, 2020
G. Approval of the Bill Payments of September 19 – October 9, 2020 & October 10 – October 22, 2020 for the Renovation Account
H. Approval of Warrant for September, 2020
I. Report of Standing Committees
   a. Technology Committee
J. Report of Special Committees
K. Old Business
   a. COVID19
L. New Business
   a. Member Library Support of NLS for 2021
   b. NLS Proposed ILS & Associated Services Budget for 2021
   c. Library Policies:
      1. Study Room Policy
      2. Credit Card Policy
      3. Petty Cash Policy
      4. Technology & Internet Usage Policy
M. Community Participation
DISCUSSION AND RECOMMENDATIONS

A. Roll Call - Roll Call was taken by Board President, Thomas Vaughn and the meeting was called to order at 7:30PM.

B. Minutes of September 30, 2020 - The minutes of September 30, 2020 were approved in a motion made by Thomas Vaughn, seconded by Laurie Henneborn and unanimously approved.

C. Correspondence – The Children’s Librarians have received numerous emails form appreciative parents for the online programs as well as the “Grab and Go” crafts that have been offered.

D. Report of the Director, October, 2020 – Additions to the Director’s original report included:

   a. Brandon Gimpelman made a motion to replace the electric hand dryers in the public bathrooms with electric dryers not to exceed the amount of $7,710, seconded by Barbara Fillios, and unanimously approved.

   b. A discussion was held about decorating the Children’s Room and it was decided to ask Janice Davis to prepare a presentation for the Board.

   c. The Board requested a follow up with Elite about the pebble wall as well as the metal trim on the outside of the building.

The Report of the Director for October, 2020 was approved in a motion made by Brandon Gimpelman, seconded by Thomas Vaughn and unanimously approved.

E. Approval of Financial Reports for September, 2020 – The Financial Reports for September, 2020 were approved in a motion made by Laurie Henneborn, seconded by Brandon Gimpelman and unanimously approved.

F. Approval of Bill Payments of September 19 – October 9, 2020 & October 10 – October 22, 2020 - The Bill Payments for 9/19/20 – 10/9/20 & 10/10/20 – 10/22/20 were approved in a motion made by Laurie Henneborn, seconded by Barbara Fillios and unanimously approved.


H. Approval of Warrant of September, 2020 - The Warrant of September, 2020 was approved in a motion made by Laurie Henneborn, seconded by Barbara Fillios and unanimously approved.
I. **Report of Standing Committees** –
   Technology Committee - It was reported that Joseph Mulry completed installing the LCD screens in the Children’s Room.
   The project of installing an RFIS System is moving forward.
   The Library is currently looking into purchasing and installing Credit Card Readers for use by the Patrons.

J. **Report of Special Committees** – None

K. **Old Business** -
   a. COVID19 – An updated COVID19 Policy Plan was presented to the Board

L. **New Business** –
   A motion was made to adopt the Member Library Support of NLS for 2021 in the amount of $19,785 in a motion made by Brandon Gimpelman, seconded by Barbara Fillios and unanimously approved.
   
   A motion was made to adopt the ILS & Associated Services Budget for 2021 in the amount of $26,100 in a motion made by Brandon Gimpelman, seconded by Laurie Henneborn and unanimously approved.
   
   A motion was made to adopt the “Study Room Policy”, the “Credit Card Policy”, the “Petty Cash Policy”, and the “Technology & Internet Usage Policy” by Barbara Fillios, seconded by Thomas Vaughn, and unanimously approved.
   
   The “Meeting Room Policy” was adapted along with an addendum in regard to current restrictions due to COVID19.
   
   The meeting was adjourned to executive session at 9:30PM to discuss personnel issues.
   The meeting reconvened to regular session at 9:45PM.

M. **Community Participation** – None

   The meeting was adjourned at 9:47 by Thomas Vaughn.

Respectfully submitted.
Susan LaBarbera

/s/